



# Event Services

LogMeIn is proud to provide high-quality event services for GoToWebinar and GoToTraining.

### Webinar & Training Event Services

Take your webinars and online training to the next level.

Whether you're looking for a little peace of mind or would like help executing a carefully composed event plan, our web conferencing experts will help make your next live event

seamless and successful. Rely on the experience of our Event Producers to help you confidently achieve more successful online events. With three levels of support to choose from, you'll benefit from planning assistance, pre- and live event support and much more based on your business needs.

Available to all GoToWebinar and GoToTraining users

Services Provided	Basic (Up to 2 hours of support)	Plus (Up to 3 hours of support)	Premium (Up to 6 hours of support)
<b>Pricing</b>	\$450	\$600	\$1050
<b>Initial Consultation (30 minutes)</b> <ul style="list-style-type: none"> <li>Confirm event date and time.</li> <li>Discuss goals and set expectations.</li> <li>Establish event roles and responsibilities.</li> <li>Review features setup.</li> </ul>	•	•	•
<b>Pre-Event Support (30 minutes)</b> <ul style="list-style-type: none"> <li>Assist stakeholders in joining and welcome.</li> <li>Perform an audio sound check.</li> <li>Review features setup and processes.</li> <li>Confirm established roles and responsibilities.</li> </ul>	•	•	•
<b>Live Event Support (1 hour)</b> <ul style="list-style-type: none"> <li>Greet attendees and introduce the event.</li> <li>Respond to staff questions via chat.</li> <li>Monitor and address technical questions.</li> <li>Assist with event Q &amp; A.</li> <li>Provide a back-up recording.</li> </ul>	•	•	•
<b>Rehearsal</b> <ul style="list-style-type: none"> <li>Discuss technical and logistical details of the event.</li> <li>Facilitate practice of roles.</li> <li>Review in-session controls to improve comfort level.</li> <li>Discuss contingency plans in case of technical challenges.</li> </ul>		•	•
<b>Strategy and Planning</b> <ul style="list-style-type: none"> <li>Discuss event goals in detail.</li> <li>Establish success criteria.</li> <li>Provide industry best practices and coaching.</li> <li>Help create a timeline with action items and next steps.</li> </ul>			•

### Support by the Hour

Available as an add-on option for event services

Need more assistance? No worries, experts are here to help make your experience with GoToWebinar and GoToTraining a success.

**Additional support by the hour can provide:**

- Advice on presentation best practices
- Assistance in setting up a webinar and/or training (polls, surveys, panelists, etc.)
- Help editing an event recording

- Assistance generating and analyzing reports
- Other ad-hoc support ... just ask us

**Price: \$250 per hour****Global Pricing**

Services Provided	Pricing							
	USD	AUD	CAD	CHF	EUR	GBP	NZD	SEK
Webinar & Training								
Basic (2 hours)	450	630	450	390	330	290	700	3000
Plus (3 hours)	600	840	600	520	450	420	930	3900
Premium (6 hours)	1050	1475	1050	890	749	690	1650	6990
Support by the Hour (per hour)	250	280	250	230	165	139	320	1600

**Contact Us**

To learn more about our event services, call +1 888 536 0582 or send an email to [event.services@logmein.com](mailto:event.services@logmein.com).